



SCHOOL FEE SCHEDULE 2011/2012

Tuition fees include tuition for the school year, text books, stationery and materials, fruit, snacks, outings connected to class work as well as IGCSE and IB exam related costs and lunch for students in Classes Transition to Class 10. (For classes 11, 12 and 13 lunch is an optional extra). The tuition fee schedule for 2011/2012 appears below:

Class	Total Annual Tuition Fees (Euros)	First Payment 40% of annual fee. Payable on or before March 21st, 2011	Final Payment 60% of annual fee. Payable on or before August 16th, 2011
K P.M. (Kindergarten afternoon crèche)	5 430	2 170	3 260
K A.M. (Kindergarten Morning Class)	8 100	3 240	4 860
Early Years Transition to Class 2	15 630	6 250	9 380
Primary School Classes 3 to 6	15 990	6 400	9 590
Middle School Classes 7 to 9	17 360	6 940	10 420
Secondary School Class 10 (with lunch)	19 100	7 640	11 460
Secondary School Class 11*	18 100	7 240	10 860
Secondary School Classes 12* and 13*	19 440	7 780	11 660

*meals not included for Classes 11, 12 and 13 where students may go out for lunch

The following fees are also payable depending on whether the student is new to the school or re-enrolling:

Application Fee €200

Paid when applying for a place at the school for the first time. This fee covers administrative time and cost in processing the application. It is a one-time, non-refundable fee paid per family regardless of the number of children interested in applying to the school.

Registration Fee €1,500

Accompanies the Enrolment Agreement which is only sent when a place has been officially offered. It is a one-time, non-refundable payment for all new students. A place in the school is secured only after the Registration Fee is received and the Enrolment Agreement is signed.

Capital Development Fund Fee €5,000

Paid once only and non-refundable. This fund is used for the continual improvement and upgrading of the school and is payable at the same time as the first instalment of tuition fees.

Fees payable by new students :

Application Fee (per family)	€200 payable with the application
New student Registration Fee	€1,500 payable when place confirmed
New student Capital Development Fee	€5,000 payable with first payment of tuition fees
Tuition Fee (due by March 21 st , 2011)	40 % of Annual Fee
Tuition Fee (due by August 16 th , 2011)	60 % of Annual Fee

Fees payable by re-enrolling students :

Tuition Fee (due by March 21 st , 2011)	40 % of Annual Fee
Tuition Fee (due by August 16 th , 2011)	60 % of Annual Fee



TERMS AND CONDITIONS

Tuition Fees

Payable in two instalments :

First instalment :	on or before March 21st, 2011	40 % of the annual fee
Second instalment :	on or before August 16th, 2011	60 % of the annual fee

It is understood that the enrolment of a student is for the full school year and that tuition is therefore payable on a whole year basis. Exceptions are addressed under the paragraph headed "Withdrawals". School fees for the entire year must have been paid on or before August 16th, 2011.

There can be no refund of fees due to absence or early withdrawal for any reason.

Late Payment Charge

Invoices will be sent out by the beginning of the month in which payment is due. The school will apply a late fee of 5% on each overdue instalment from the day following due date.

Failure to Pay Invoices

The school reserves the right to refuse entry to school and final examinations and to withhold diplomas, reports and transcripts for students whose invoices are not settled by due date.

Payment Methods

By bank transfer to the account of "The International School of Monaco". We will accept bank transfers from any recognised bank worldwide.

Payment to the school may also be made by cheque made payable to "The International School of Monaco" on condition that it is drawn on a bank based in either Monaco or France.

Payment by cash, credit cards or cheques drawn on any other banks will not be accepted.

Payments must be sufficient to cover any financial charges arising from foreign currency transactions.

The school's bank account details for the 2011/2012 school year are:

HSBC Private Bank Monaco 13488 00001 0620215 0212 52

IBAN : MC58 1348 8000 0106 2021 5021 252

SWIFT/BIC : BLICMCMC

Entry of a Student During the School Year

If the school accepts a student for a period shorter than a school year, the tuition fees will be calculated as follows:

Students enrolling up to and including January 31st, 2012 : 100% of total annual fees

Students enrolling after January 31st, 2012 : 60% of total annual fees

Re-Enrolment

Parents will be sent the re-enrolment form for the following school year in February. Places for students will only be secured after the Re-Enrolment Agreement has been signed and the 40 % payment has been received.

Early departure of a Student During the School Year

Notification of the early withdrawal of a student during the school year must be made in writing, to the Director two months before the departure date. No reimbursement of fees will be made.

Withdrawals

Notification of cancelled registrations must be sent in writing to the Director. Under no circumstances will the Registration Fee or the Capital Development Fund Fee be refunded.

Financial Support for Larger Families

A 10% reduction in fees is offered on fees for the third child from the same family, 15% on the fees for the fourth child and 20% on fees for the fifth child.

Membership of the Association

The statutory membership fee, which automatically makes each family a member of the School Association, is included in the Tuition Fees.